

# BOARD OF COUNTY COMMISSIONER'S MINUTES

December 27, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 27th day of December, 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Denise Ellison, Joe Lester, David Tinsley, Debbie VanWye and James Tyree.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of December 20, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to strike from the agenda the Discussion, Consideration, and/or Action regarding approval of an agreement between M. Rock Richardson LPC, PC and the Cleveland County Sheriff's Office for women's jail diversion and job placement program commencing December 1, 2010 through September 30, 2011 for \$6,000.00 per month. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the contract between the Cleveland County Health Department and Terminix to provide pest control services for the Moore County Health Department located at 424 S. Eastern, Moore. The contract is for an initial period of twelve months from the date of the first service. Service charges include an Initial Service Charge of \$125.00 and three Regular Service Charges at \$125.00 each for a total amount of \$500.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Resolution for Disposing of Equipment for the following:

- a. #JL102.101 Chair
- b. #JL106.1 30" Bookcase
- c. #JL106.2 72" Bookcase

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the November, 2010 monthly report for the Cleveland County Health Department.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Lapsed Balance Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$	5,148.53
b. Sheriff’s Revolving Fund		8,475.50
c. Sheriff’s Commissary Fund		1,240.00
d. County Clerk’s Preservation Fee Fund		27,500.00
e. County Fair Board		275.00
f. Commissioner’s Highway Unrestricted Fund		156,009.46

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$	43,287.01
b. Sheriff’s Revolving Fund		45,139.50
c. Sheriff’s Federal Share Revenue Fund		14.12
d. Sheriff’s Courthouse Security Service Fee Fund		3,251.25
e. Sheriff’s SCA Grant 2010		117,460.50
f. Sheriff’s Jail Fee Fund		7,535.56
g. Treasurer’s Certification Fee Fund		5,145.00
h. County Clerk’s Lien Fee Fund		5,258.21
i. County Clerk’s Preservation Fee Fund		24,956.41
j. Court Clerk’s Revolving Fund		10,587.35
k. Fair Board Fund		29,103.00
l. Bridge Capital Improvement Fund		96.26
m. Highway Unrestricted Fund		370,741.80
n. County Assessor’s Revolving Fund		1,222.53
o. Bridge and Road Improvement Fund		40,179.12
p. Sales Tax Fund		561,293.04
q. County Commissioner’s Building Fund		45.31
r. District Attorney’s Incarceration Cost Fund		1,875.91
s. S.T.O.P. Violence Against Women Grant Fund		7,279.53

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0194 – E2	11-0043 – T2A
11-0195 – E2	11-1044 – T2A
11-0536 – R2	11-1711 – T2A
	11-1807 – T2A
11-0412 – MD2	11-1844 – T2A

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **Sheriff’s Department:**
  - 11-3348 – B2A Norman Stamp & Seal Co. \$ 500.00
  - 11-3352 – B2A Federal Express Corporation \$ 250.00
  - 11-3354 – B2A Reynolds Ford, Inc. \$1,500.00
  
- b. **District #1 Warehouse:**
  - 11-3336 – T2A Ferrell Gas, L.P. \$3,500.00
  
- c. **District #2 Warehouse:**
  - 11-3327 – T2A Corr. Dept. Ind. Rev. Fund 280 \$ 750.00
  - 11-3331 – T2A Custom Product Corporation \$1,000.00
  
- d. **District #3 Warehouse:**
  - 11-3324 – T2A O’Reilly Automotive \$2,500.00
  - 11-3342 – T2A Clark Oil Distributors, Inc. \$ 750.00
  - 11-3349 – T2A T.D.’s Radio, Inc. \$ 500.00
  - 11-3353 – T2A Noble Farm & Building Supply \$5,438.50
  
- e. **OSU Extension Center:**
  - 11-3321 – E2 Copelin’s Office Center \$1,500.00
  - 11-3332 – E2 Sooner Copy Machines \$2,400.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 10/11</u>	
a. General Fund	\$ 28,999.31
b. Highway Fund	16,256.54
c. Health Fund	3,993.83
d. Sheriff Commissary Fund	1,292.54
e. Sheriff Service Fee Fund	125.28
f. Local Emergency Planning Com. Fund	1,163.72
g. Fair Board Fund	1,354.34

The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes.  
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Rusty Sullivan moved, seconded by Rod Cleveland, to approve going into Executive Session for

for the purpose of confidential communications between the Board of County Commissioners and legal counsel concerning Case No. CIV-10-620-C *Miller vs. Cleveland County*; and proposed Interrogatory Responses pursuant to the provisions of the Oklahoma Open Meetings Act, Title 25, O.S. Sec. 307 (B)(4)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

George Skinner moved, seconded by Rod Cleveland, to reconvene the meeting and go back into Open Session.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

David Batton, Assistant District Attorney, stated no decisions were reached and no votes were taken during Executive Session.

George Skinner moved, seconded by Rod Cleveland, to recess the meeting until Tuesday, at 9:00 a.m. to give David Batton, Assistant District Attorney, to present a response.

The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes.

Motion Carried.

**BOARD OF COUNTY COMMISSIONER’S  
MINUTES**

**Tuesday, December 28, 2010**

Board of County Commissioners was called to order this 28th day of December, 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Christine Brannon, Deputy County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Christine Brannon, Secretary

Others present were: David Batton, Assistant District Attorney.

George Skinner moved, seconded by Rod Cleveland, to reconvene the.  
The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Chairman Sullivan called for the Discuss and/or take Action concerning Case No. CIV-10-620-C *Miller vs. Cleveland County* and proposed Interrogatory Responses.  
Rusty Sullivan moved, seconded by Rod Cleveland, to accept the response present by David Batton, Assistant District Attorney.  
The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. George Skinner seconded the motion.  
The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes.  
Motion Carried.

(Clerk’s Note: The Agenda was posted on December 22, 2010 at 8:30 a.m.)